

Minutes
Budget and Personnel Committee Meeting

May 14, 2019

1. Call to Order:

The May 14, 2019 Budget and Personnel Committee meeting was called to order at 6:29 p.m. by Director Cortez. In attendance were:

- Committee members: Vice President Shriner and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the April 9, 2019 Meeting:

On motion by Vice President Shriner, seconded by Director Cortez, the minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- OM Supervisor – position is still open. Having difficulty finding suitable candidates.
- HR Programs – nothing to report.
- Employee Contract Negotiations – had 3 negotiation meetings with each group and are now down to one item not yet in “tentative agreement”.
- Capital Impact Fees – held workshop on May 1 and are getting closer to finalizing our fees which include the necessary supply projects to meet the Base Reuse plan and GW Sustainability. Also looking into Appendix C use factors which will improve the process for collection of capacity fees.
- FY 2019-2020 Budget – on May 10, FORA unanimously approved our budget. Next step is to have District Board approval.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

The same items will be brought back for discussion. The next meeting is scheduled for July 9th at 6:15 p.m.

6. Committee Member Comments:

No comments were made.

7. Adjournment:

Meeting adjourned at 6:52 p.m.